

22 July 2002

Annex 4

### **Chairperson's Statement On Standard Billing Invoice**

In accordance with Decision Number One, Section V, paragraph 9 to the Treaty on Open Skies, the observed Party shall transmit a bill no later than 30 days after completion of an observation flight, clearly itemizing the costs incurred during the observation flight.

In order to standardize the billing process, all States Parties will submit their bill using the standard invoice of the Attachment to this Chairperson's Statement.

STANDARD OPEN SKIES INVOICE	
INVOICE NUMBER:	<input type="text"/>
TO STATE PARTY:	<input type="text"/>
FROM STATE PARTY:	<input type="text"/>
DATE OF INVOICE:	<input type="text"/>
OBSERVATION FLIGHT REFERENCE NUMBER:	<input type="text"/>
DATE/TIME OF ARRIVAL:	<input type="text"/>
DATE/TIME OF DEPARTURE:	<input type="text"/>
SUMMARY OF COSTS (EUROS)	
MEALS AND ACCOMMODATIONS:	<input type="text"/>
FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING FLUID, DE-ICING CHARGE:	<input type="text"/>
GROUND TECHNICAL AND COMMERCIAL SERVICING:	<input type="text"/>
MEDIA AND CHEMICALS:	<input type="text"/>
ADDITIONAL SERVICES:	<input type="text"/>
TOTAL INVOICED AMOUNT (EUROS):	<input type="text"/>
OBSERVED PARTY AGREE AS CORRECT (ON SUBMISSION)	
	NAME: <input type="text"/>
	SIGNATURE: <input type="text"/>
OBSERVING PARTY AGREE AS CORRECT (PRIOR TO PAYMENT)	
	NAME: <input type="text"/>
	SIGNATURE: <input type="text"/>
INVOICE PAYABLE TO THE FOLLOWING BANK:	

**MEALS AND ACCOMMODATION COSTS**

INVOICE NUMBER:

TO STATE PARTY:

FROM STATE PARTY:

DATE OF INVOICE:

MEALS/ACCOMMODATION COSTS	NUMBER OF PERSONNEL	DAILY COST PER PERSON (EUROS)	TOTAL DAILY COST (EUROS)
DAY 1			
DAY 2			
DAY 3			
DAY 4			
DAY 5			
DAY 6			
DAY 7			
TOTAL			

TOTAL MEALS AND ACCOMMODATION COST (EUROS) \_\_\_\_\_

FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING COSTS

INVOICE NUMBER:	<input type="text"/>	FROM STATE PARTY:	<input type="text"/>								
TO STATE PARTY:	<input type="text"/>	DATE OF INVOICE:	<input type="text"/>								
UPLOAD	FUEL (litres)	OIL (US quarts)	HYDRAULIC FLUID (litres)	GREASE (kg)	OXYGEN (Filling)	WATER (litres)	DE-ICING FLUID (kg)	DE-ICING CHARGE BY AIRCRAFT TYPE			
								CAT 1	CAT 2	CAT 3	CAT 4
1. ON ARRIVAL											
2. DEMO FLIGHT											
3. TRANSIT TO OPEN SKIES AIRFIELD											
4. OBSERVATION FLIGHT—SEGMENT 1											
5. OBSERVATION FLIGHT—SEGMENT 2											
6. OBSERVATION FLIGHT—SEGMENT 3											
7. OBSERVATION FLIGHT—SEGMENT 4											
8. OBSERVATION FLIGHT—SEGMENT 5											
9. TRANSIT TO POINT OF EXIT											
10. DEPARTURE FROM POINT OF EXIT											
TOTAL UPLOAD (NUMBER OF UNITS)											
UNIT COST (EUROS)—KOLN FOR YEAR ____											
TOTAL											
TOTAL FUEL, OIL, HYDRAULIC FLUID, GREASE, OXYGEN, WATER, DE-ICING COST (EUROS)											

GROUND TECHNICAL AND COMMERCIAL SERVICING COSTS			
INVOICE NUMBER:	<input type="text"/>		
TO STATE PARTY:	<input type="text"/>		
FROM STATE PARTY:	<input type="text"/>		
DATE OF INVOICE:	<input type="text"/>		
EXCHANGE RATE/DATE	<input type="text"/>	<input type="text"/>	<input type="text"/>

OTHER GROUND TECHNICAL AND COMMERCIAL SERVICING REQUESTED	TYPE	COST (LOCAL CURRENCY)	COST (EUROS)
1. ON ARRIVAL			
2. DEMO FLIGHT			
3. TRANSIT TO OPEN SKIES AIRFIELD			
4. OBSERVATION FLIGHT–SEGMENT 1			
5. OBSERVATION FLIGHT–SEGMENT 2			
6. OBSERVATION FLIGHT–SEGMENT 3			
7. OBSERVATION FLIGHT–SEGMENT 4			
8. OBSERVATION FLIGHT–SEGMENT 5			
9. TRANSIT TO POINT OF EXIT			
10. DEPARTURE FROM POINT OF EXIT			
TOTAL			

TOTAL GROUND TECHNICAL AND COMMERCIAL SERVICING COST (EUROS)



ADDITIONAL SERVICES COSTS	
INVOICE NUMBER:	<input type="text"/>
TO STATE PARTY:	<input type="text"/>
FROM STATE PARTY:	<input type="text"/>
DATE OF INVOICE:	<input type="text"/>
EXCHANGE RATE/DATE	<input type="text"/> <input type="text"/>

ADDITIONAL SERVICES	TYPE	COST (LOCAL CURRENCY)	COST (EUROS)
1. ON ARRIVAL			
2. DEMO FLIGHT			
3. TRANSIT TO OPEN SKIES AIRFIELD			
4. OBSERVATION FLIGHT–SEGMENT 1			
5. OBSERVATION FLIGHT–SEGMENT 2			
6. OBSERVATION FLIGHT–SEGMENT 3			
7. OBSERVATION FLIGHT–SEGMENT 4			
8. OBSERVATION FLIGHT–SEGMENT 5			
9. TRANSIT TO POINT OF EXIT			
10. DEPARTURE FROM POINT OF EXIT			
TOTAL			

TOTAL ADDITIONAL SERVICES COST (EUROS)