



United States Department of State

*Office of Foreign Missions
Washington, D.C. 20520*

June 15, 2011

NOTICE

Diplomatic Tax Exemption Cards Expiring From June 30 – July 31, 2011

In early July, eligible foreign diplomatic and consular missions and their members in the United States will begin receiving the Department of State's newly designed *Diplomatic Tax Exemption Cards*. Information concerning these news cards was announced in the Department's circular note No. 11-93 and is available on OFM's website at: www.state.gov/ofm/c45137.htm.

In late June, foreign diplomatic and consular mission personnel and their family members who currently possess a valid *Diplomatic Tax Exemption Card*, **with an expiration date of August 1, 2011 or later**, will begin receiving newly designed *Diplomatic Tax Exemption Cards*. All newly designed *Diplomatic Tax Exemption Cards* **will be mailed to the respective cardholder's residential address**. Consequently, missions are once again reminded of the **critical need to ensure that such addresses have been correctly reported to the Office of the Chief of Protocol**.

If the current assignment of a diplomatic or consular mission member, who currently has a *Diplomatic Tax Exemption Card* with an expiration date between June 30 and July 31, 2011, is scheduled to extend beyond July 31, 2011, the employing mission is requested to immediately apply for a renewal of that individual's current *Diplomatic Tax Exemption Card*.

Information concerning the process for applying for a Diplomatic Tax Exemption Card is available at www.state.gov/ofm/tax/sales/c33212.htm.

For additional questions or comments about *Diplomatic Tax Exemption Cards* OFM by telephone at (202)-895-3500 option 2, by email at OFMTaxCustoms@state.gov, or the nearest OFM Regional Office.