



U. S. Department of State

PUBLIC VOUCHER FOR LANGUAGE SERVICES

Voucher Number _____

- Title:**
- Conference Interpreter
 - Seminar Interpreter
 - Consecutive Interpreter
 - ELO/COURT
 - Testing and Screening
 - Translating Services
 - Reviewer/Typist/Others

Payee's Name and Bank Information
NOTE: Submit all Address/Banking Information changes with voucher.

Name (Last, First, MI.) _____

SSN _____

Bank Name _____

Routing Number (ABA) _____

Account Number _____

Account Type (Savings) or (Checking)

Home Phone Number _____

Date Voucher Prepared (mm-dd-yyyy) _____

Contract Number (BOA) _____

Job Number _____

PERIOD OF SERVICE (mm-dd-yyyy)		NATURE OF SERVICES OR ARTICLES (Enter description and other information)	NUMBER OF DAYS OR WORDS	UNIT PRICE		AMOUNT (Dollars and Cents)
FROM	TO			COST	PER	

FOR INTERPRETERS ONLY:
 Please specify Agency or Program for which work was performed _____

I certify that the above charges are correct to the best of my knowledge; that I have not received payment or credit for them; that the services were rendered as stated, solely by the undersigned, and in accordance with the highest professional standards.

 Payee's Signature

TOTAL

PAYMENT: (check one)

Final Partial of

Payment due within 30 days

PAYEE MUST NOT USE THE SPACE BELOW

Date Goods/Services Received/Accepted (mm-dd-yyyy) _____

I certify this account is correct and proper for payment.

Office of Language Services
 SA-1, 14th Floor
 2401 E Street, NW
 Washington, DC 20522

Signature of Authorizing/Receiving Official _____ Printed Name of Receiving Official _____ Phone Number _____

ACCOUNTING CLASSIFICATION

Paid By: Check Number _____ Dated (mm-dd-yyyy) _____
 On (Name of Bank) _____



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PRIVACY ACT STATEMENT

This information requested on this form is required under the provisions of 31 U.S.C. 82b AND 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amount to be paid. Failure to furnish this information will hinder discharge of the payment obligation.



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