

9 FAM 40.4 EXHIBIT I

SAMPLE FORM LETTER TO AN ATTORNEY

**THE FOREIGN SERVICE
OF THE
UNITED STATES OF AMERICA**

(date)

Ref:

Dear Attorney:

Consular Section files indicate that you are the attorney of record for the above named visa applicant. For your information:

- () 1. A visa was issued to your client (and to any accompanying family members) today.
- () 2. The consular officer did not approve issuance of a visa as indicated on the attached copy of the refusal letter.
- () 3. Upon obtaining the document(s) indicated on the attached refusal letter, your client may call at this office for a review of the case.

Sincerely Yours,

American Consular Officer

Enclosure: As stated