

9 FAM APPENDIX I, EXHIBIT I PERIODIC REPORTS

(CT:VISA-1302; 09-17-2009)

DUE DATE	TITLE AND REPORT NUMBER	REFERENCE	FORMAT
MONTHLY			
For posts authorized to issue immigrant visas. Prepare and dispatch to the Department (CA/VO/F/I), attn: IVAMS, within 5 days after close of reporting period.	Immigrant Visa Workload Monthly Report, Report 28	9 FAM Appendix I, 200 and 9 FAM Appendix I, Exhibit IV <i>and 9 FAM 42.55 N1.2</i>	Electronic datafile only. (Negative reports are required.)
For posts authorized to issue immigrant visas. Must be submitted in time to reach the Department (CA/VO/F/I), attn: IVAMS, by the first of each month.	Monthly Report of Documentarily Qualified Visa Applicants, Report 20	9 FAM Appendix I, 300, 9 FAM Appendix I, Exhibit V and 9 FAM 42.55 N1.1	Electronic datafile only. (Negative reports are required.)
For posts authorized to issue immigrant visas. Prepare and dispatch to the Department	Returned Visa Authorizations, Report 22	9 FAM Appendix I, 305, 9 FAM Appendix I Exhibit IX and 9 FAM 42.51	Electronic datafile only. (Negative reports are not required.)

(CA/VO/F/I), attn:
IVAMS, within 5
days after close of
reporting period.

PN2

SEMIANNUALLY

For posts
authorized to issue
nonimmigrant
visas. Posts must
Q.A. all issued
cases by April 10
for the period
October through
March and by
October10 for the
period April
through
September.

Semiannual
Report of
Nonimmigrant
Visas Issued and
Refused

9 FAM
Appendix I,
400

Not required from
posts. (Compiled
in the
Department from
the Consular
Consolidated
Database)

ANNUALLY

Only required when
specifically
requested.

Annual Report of
Visa Applicants
Subject to
Numerical
Limitations,
Report 29

9 FAM
Appendix I,
306 and 9 FAM
42.55 N1.3