

5 FAH-2 H-820 SECURITY SAFEGUARDS

(TL:TEL-2; 05-23-2002)

5 FAH-2 H-821 SECURE HANDLING

(TL:TEL-2; 05-23-2002)

(Uniform all agencies)

- a. IPC personnel must comply with the security standards that apply to the communications and automated data processing (ADP) equipment they maintain. Safeguarding security applies to selecting the shipping method most appropriate for the type of material, area where it will be used and threat level of the post. Any electric/electronic item, information technology, personal computers, peripheral devices, microwave ovens, etc., used in a CAA must be shipped via diplomatic courier pouch or by appropriate U.S. Government approved technical means and seal. Store equipment for use in CAAs within a locked and alarmed area or place equipment in secure storage protected by a cleared U.S. presence on a 24-hour basis. Radio and telephone equipment used outside a CAA may be shipped via unclassified pouch or APO. Only authorized and cleared personnel may repair Department telecommunications equipment. For further clarification and permissions applicable to posts threat level consult 12 FAH-6, OSPB Security Standards and Policy Handbook, and 5 FAH-6, Communications Security Handbook.
- b. If equipment is suspect, contact the RSO who may elect to obtain further guidance from DS/CIS/IST and IRM/OPS/ITI/TSS, for disposition of the equipment.

5 FAH-2 H-822 ACCESS CONTROL

(TL:TEL-2; 05-23-2002)

(Uniform all agencies)

The Regional Security Officer at post is responsible for restricting access to classified information systems to individuals cleared at the highest classification level of information processed on the equipment (12 FAM 600). Access to the IPC is restricted to those individuals authorized by the COM as prescribed by 5 FAH-6, Communications Security Handbook. Any other

individuals who require access to the IPC must be escorted. In addition, IPC must keep a written record of all authorized visitors as prescribed by 5 FAH-6, Communications Security Handbook. Cellular telephones, photographic equipment and electronic equipment that can connect to unclassified systems via wireless or infrared technology, and cellular telephones are prohibited from entry or storage in IPC. The exception to this restriction is photographic equipment being used for the specific purpose of documenting equipment installation and/or physical structure upgrades. When photographic equipment is authorized for this limited purpose, it must be approved by the RSO and all pictures must be reviewed by IPC personnel to ensure that no classified information is compromised.

5 FAH-2 H-823 THROUGH H-829 UNASSIGNED