

16 FAM 740 SUPPLY

*(CT:MED-3; 06-30-2005)
(Office of Origin: M/MED)*

16 FAM 741 ORDERING AND MAINTAINING DRUGS, EQUIPMENT AND MEDICAL SUPPLIES

*(CT:MED-3; 06-30-2005)
(Uniform/State/USAID/BBG/Commerce/Foreign Service Corps–USDA)
(Applies to Civil Service and Foreign Service Employees)*

- a. Posts will coordinate with Foreign Service medical providers (FSMPs) and ensure that requisition and acquisition procedures prescribed in 14 FAM 414.5 (Internal Requisitioning Procedures) 6 FAH-2 H-210 (Acquisition Basics) and the Department of State Acquisition Regulation (DOSAR) are followed when requisitioning medical supplies, equipment, and medications.
- b. Expendable medical supplies and nonexpendable medical equipment are subject to controls prescribed in 14 FAM 410 (Personal Property Management for Posts Abroad), et seq., including periodic verification of records. The FSMP responsible for that post is responsible for ensuring that there are internal control systems that conform to procurement, receipt, storage, and disbursement regulations at 14 FAM 410.
- c. The FSMP is responsible for ensuring that perishable items are disposed of by the date of expiration.
- d. The FSMP is responsible for ensuring that a sound internal control system is in place to ensure that no one individual is in the position to control all aspects of any transaction affecting the receipt, storage, or disposition of expendable or nonexpendable medical supplies, including controlled substances and prescription drugs. In the absence of a desired separation of duties, the regional medical officer (RMO) shall conduct periodic reviews of the management of medical supplies at posts within his or her region. Duties which are to be separated whenever possible are procurement, receiving, payment, property record keeping, and keeping of inventory. See 14 FAM 410 setting forth internal controls for property management.

16 FAM 742 CONTROLLED SUBSTANCES

(CT:MED-3; 06-30-2005)

(Uniform/State/USAID/BBG/Commerce/Foreign Service Corps–USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. The Foreign Service medical provider (FSMP) responsible for a post must ensure that all controlled substances are maintained and stored in locked cabinets. The only personnel who may prescribe and dispense controlled substances are those FSMPs who have a Drug Enforcement Administration (DEA) registration certificate. Other nurse practitioners, registered nurses, and physician assistants may dispense controlled substances with orders from a properly licensed FSMP.
- b. The principal FSMP at a post or, in the absence of an FSMP, the regional medical officer (RMO), is responsible for ensuring that supply records of controlled substances are properly maintained in accordance with 14 FAM 410.

16 FAM 742.1 Prescription Drugs

(CT:MED-3; 06-30-2005)

(Uniform/State/USAID/BBG/Commerce/Foreign Service Corps–USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. The only personnel who may prescribe and dispense prescription drugs stored in a health unit are those medical providers having a valid U.S. or local license (Drug Enforcement Administration (DEA) Registration Certificate) to write prescriptions. Other physicians, nurse practitioners, registered nurses, and physician assistants may dispense prescription drugs with orders from a properly licensed Foreign Service medical provider (FSMP).
- b. The principal FSMP at a post or, in the absence of an FSMP, the regional medical officer (RMO), is responsible for ensuring that supply records of prescription drugs are properly maintained in accordance with 14 FAM 410.

16 FAM 742.2 Long-Term Prescription Drugs and Nonprescription Medication

(CT:MED-3; 06-30-2005)

(Uniform/State/USAID/BBG/Commerce/Foreign Service Corps–USDA)

(Applies to Civil Service and Foreign Service Employees)

The patient is responsible for obtaining nonprescription medications, general medical supplies for personal use, and prescription drugs for treatment of chronic medical conditions.

16 FAM 743 THROUGH 749 UNASSIGNED