

16 FAM 130 MEDICAL PERSONNEL ASSIGNED ABROAD

*(CT:MED-10; 11-09-2009)
(Office of Origin: MED)*

16 FAM 131 MEDICAL PERSONNEL ASSIGNED TO POSTS

*(CT:MED-10; 11-09-2009)
(Uniform State/USAID/BBG/Commerce/Foreign Service Corps-USDA)
(Applies to Civil Service and Foreign Service Employees)*

The Office of Medical Services (MED) will assign Foreign Service regional medical managers (RMMs), regional medical officers (RMOs), regional medical officer/psychiatrists (RMO/Ps), Foreign Service health practitioners (FSHPs), and regional medical technologists (RMTs) to posts abroad as well as to domestic positions. When determining assignments to health units abroad, the Office of Medical Services (MED) will consider availability and quality of local health resources, local health risks, size of the mission, regional medical capabilities, requirements of regional medical evaluation centers, as well as the employee's qualifications, training, and experiences.

16 FAM 132 CREDENTIALING AND PRIVILEGING OF FOREIGN SERVICE MEDICAL PROVIDERS

*(CT:MED-10; 11-09-2009)
(Uniform State/USAID/BBG/Commerce/Foreign Service Corps-USDA)
(Applies to Civil Service and Foreign Service Employees)*

- a. All Foreign Service medical providers (FSMPs) are subject to credentials review and must be granted a professional staff appointment with clinical privileges.
- b. Regional medical officers (RMOs), regional medical officer/psychiatrists (RMO/Ps), and Foreign Service health practitioners (FSHPs) deployed abroad will have their clinical skills evaluated by their medical supervisors, or by a medical professional selected by MED management, in addition to their regular Employee Evaluation Report (EER). This

evaluation on Form DS-1948, Supplemental Evaluation Report for Medical Personnel, will be made at least once during the assigned tour. The regional medical managers (RMMs) will evaluate the RMOs, and RMOs will evaluate the FSHPs within their region. Form DS-1948 is not required when the RMO is the rating officer. MED's evaluation will be included in the rated officer's official performance file and will be used in the decision to renew clinical privileges every two years.

- c. Foreign Service medical providers are required to maintain their licensure, credentials, and specialty board certification while in the service of the U.S. Government.

16 FAM 133 FOREIGN SERVICE MEDICAL PROVIDERS REPORTING RESPONSIBILITIES

16 FAM 133.1 Report of Serious Illness, Injury and Death

(CT:MED-10; 11-09-2009)

(Uniform State/BBGUSAID/Commerce/Foreign Service Corps - USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. The principal officer (PO) is responsible for notifying the Department of a death at post of a U.S. Government employee or eligible family member (EFM). The principal officer must ensure that the regional medical officer (RMO) and/or Foreign Service health practitioner (FSHP) are notified.
- b. The RMO and/or FSHP will notify the Office of Medical Services (MED), specifically MED/FP, and MED/QI, or the medical duty officer, of all deaths occurring abroad of U.S. Government Foreign Service and Civil Service employees and/or family members.
- c. The RMO and/or FSHP will notify the regional medical officer, psychiatry (RMO/P), of a death when appropriate.
- d. In cases of serious illness, injury, or the death of an employee or EFM, under the Department of State Medical Program, the RMO and/or FSHP will notify MED or the medical duty officer and provide comprehensive details of the incident.
- e. Work-related injuries or deaths of Civil Service or Foreign Service employees or EFMs, including locally engaged staff, third-country nationals, personal service contractors, institutional contractors, and other employees at post must be reported to the post occupational safety and health officer (POSHO) in accordance with 15 FAM 964.

16 FAM 133.2 Reports on Treatment of Employees and Family Members

(CT:MED-10; 11-09-2009)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps - USDA)

(Applies to Civil Service and Foreign Service Employees)

- a. Whenever outside medical care is arranged or authorized by the U.S. Government, the employee is responsible for obtaining a medical report referencing that care. The employee, adult family member, or a parent of a family member who is a minor, should provide a signed release of medical information and request that the report(s) be transmitted directly to the health unit at post. If there is no health unit at post, the report(s) should be forwarded by the individual to the Chief of Foreign Programs (MED/FP/Wash) using the pouch or FAX for transmission. The report must contain a complete record of the medical care received, including evaluations, diagnosis, treatment, medication prescribed, and relevant laboratory results.
- b. The post health unit is responsible for maintaining electronic medical records or paper medical record files for all employees and eligible family members participating in the medical program at post. All paper medical record files must include medical reports hand carried by the patient or received from outside providers.

16 FAM 133.3 Adverse Medical Event Investigation and Reporting

(CT:MED-10; 11-09-2009)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps - USDA)

(Applies to Civil Service and Foreign Service Employees)

The regional medical officer (RMO), regional medical officer/practitioner (RMO/P), and/or Foreign Service health practitioner (FSHP), are responsible for reporting adverse medical events at post directly to the Quality Improvement section of the Office of Medical Services (MED). For this purpose, an adverse event is defined as any medical action that might cause harm to a patient, whether or not any actual harm occurred. This reporting requirement is an internal documentation procedure within MED and part of the risk management policy. If there is no Foreign Service medical provider at post, the RMO and/or FSHP for the region will take responsibility for reporting the event.

16 FAM 133.4 Post Health And Information Guide

(CT:MED-10; 11-09-2009)

(Uniform State/BBG/USAID/Commerce/Foreign Service Corps - USDA)

(Applies to Civil Service and Foreign Service Employees)

Each post will prepare and publish a post health and information guide. This guide will be updated on an annual basis. Reproduction and distribution of this guide is the responsibility of the post management office.

16 FAM 134 MEDICAL OFFICERS STANDING EMBASSY DUTY-OFFICER DUTY

(CT:MED-10; 11-09-2009)

(Uniform State/USAID/BBG/Commerce/Foreign Service Corps-USDA)

(Applies to Civil Service and Foreign Service Employees)

When at post, the Foreign Service regional medical manager (RMM), regional medical officer (RMO), regional medical officer/practitioner (RMO/P), Foreign Service health practitioner (FSHP), and regional medical technologists (RMTs) are on call for the mission's medical urgencies and emergencies and also for their regional posts of responsibility. Given the priority of life and safety, the medical professional must be available to respond to any medical emergency. Therefore, management at post should **not** assign extra duties such as embassy duty officer to the RMM, RMO, RMO/P, the FSHP, and RMT.

16 FAM 135 THROUGH 139 UNASSIGNED