

09-20

The Secretary of State presents her compliments to Their Excellencies and Messieurs and Mesdames the Chiefs of Mission and takes this opportunity to reacquaint the Chiefs of Mission with certain reporting requirements regarding motor vehicle, aircraft, and vessel insurance. The Department refers to the Foreign Missions Act, 22 United States Code 4303a, "the Act," which requires the head of each foreign mission to transmit to the Director of the Office of Foreign Missions, on an annual basis, a written report of third-party liability insurance coverage for all motor vehicles, aircraft, and vessels registered in the United States to missions, members of missions, and the families of mission members.

Since the Department already requests insurance information with respect to motor vehicles regularly, the Department requests the following information only with respect to aircraft and vessels at this time. The insurance policy declaration page is requested as proof of insurance. The declaration page must contain the following information:

1. The jurisdiction in which each aircraft or vessel is registered,
2. The name of the insured,

3. Name of insurance company, and
4. Policy number and extent of insurance coverage.

The Department requests that each embassy provide this information to the Office of Foreign Missions by May 27, 2009. Any mission that does not own or possess aircraft or vessels, and whose personnel do not own or possess any aircraft or vessels, should provide written notification to the Department indicating such information. Please direct any questions to the Office of Foreign Missions, which may be reached at 202-895-3500.

Department of State,

Washington,


APR 27 2009