

D&CP – OFFICE OF INTERNATIONAL CONFERENCES

Resource Summary

(\$ in thousands)

Appropriations	FY 2009 Actual	FY 2010 Enacted	FY 2011 Request	Increase / Decrease
Funds	5,682	7,841	46,202	38,361

Program Description

The Office of International Conferences (IO/C) manages U.S. participation in international conferences through the official accreditation of U.S. delegations to multilateral meetings. IO/C funds are used to finance the participation of the Department of State in multilateral conferences. Costs include delegate travel and per diem; administrative costs associated with the Department's component of U.S. delegations; and costs of conferences hosted by the United States. The objective of the office is to ensure that the United States is represented by delegations that can best attain U.S. policy objectives through these vital diplomatic activities.

IO/C supports the Department's participation in approximately 450 meetings annually, sponsored by organizations within and outside the UN framework on a wide range of global issues of important to the United States. Meetings deal with such important issues as economic, trade and development matters; energy; technology and environmental controls; security; disarmament and nuclear-related issues; air and maritime safety; counterterrorism; human rights; narcotics and crime; health; natural resources; vehicle safety standards; telecommunications; and law. The United States also continues to promote and protect U.S. hemispheric interests through participation in meetings of the Organization of American States (OAS) and related organizations. The United States accomplishes similar goals reflecting key U.S. regional relationships through participation in meetings of the Asia Pacific Economic Cooperation (APEC) forum, the North Atlantic Treaty Organization, the UN regional commissions, and the signatories of the Antarctic Treaty.

Active participation in these conferences is important. Otherwise, the United States risks losing its voice and influence in promoting and protecting key U.S. interests as policies are adopted, reform measures are considered, and directions and priorities of activities are decided in a variety of multilateral international organizations in which the United States has membership.

IO/C conducts regularly scheduled conferences involving substantial U.S. Government participation. These include the United Nations General Assembly and regular meetings of the UN subsidiary bodies and specialized agencies. These in turn include the Economic and Social Council and its commission, the International Atomic Energy Agency, the World Health Organization, the Food and Agriculture Organization, the International Labor Organization, and the International Telecommunications Union. The United States also participates as a member in the United Nations Educational, Scientific, and Cultural Organization meetings, as well as meetings of the United Nations Human Rights Council.

In addition to support for regularly scheduled conferences, IO/C has addressed requirements associated with new meetings or special initiatives reflecting high priority administration interests, such as the OAS Inter-American Committee against Terrorism, the G-8 Forum for the Future, and the Organization of American States General Assembly.

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Justification of Request

Current Services

The Department's FY 2011 request of \$46.2 million for the Bureau of International Conferences includes increases to maintain current services and support several key initiatives. An increase of \$141 thousand for statutory pay raises and domestic inflation maintains the FY2010 level of activity.

Asia Pacific Economic Cooperation (APEC) Forum 2011

The Department of State plans to allocate a total of \$81 million for costs related to hosting the APEC forum in FY 2011. Of this amount, a program increase request of \$38.2 million is requested within the Office of International Conferences. Additional funds will be allocated to meet the total costs of APEC from within overall Department funding availabilities in FY 2011. The Department's ability to support program needs in FY 2011 including the APEC conference is dependent upon action by the Congress on the Department's overall budget request for Diplomatic and Consular Programs including the Administration's user fee proposals.

IO/C is tasked with planning, coordinating and executing a series of approximately 40 APEC conferences culminating in the leaders' meeting for the 21 participating economies that will be held in the United States in 2011. IO/C will hire contractors and rent facilities to hold the conference meetings, train the staff, equip conference space with computers and office equipment, pay for travel, printing, interpretation and information management services and accreditation for thousands of delegates. APEC policy is directed by EAP, with IO/C handling the administrative arrangements, including the budget.

FY 2010 Request Resource Summary

	Positions			Pos Total	Funds (\$ in thousands)		
	American		Bureau Managed		American Salaries	Funds Total	
	Domestic	Overseas					
FY 2009 Actual	0	0	0	0	5,682	0	5,682
FY 2010 Estimate	0	0	0	0	7,813	28	7,841
FY 2011 Built-in Changes							
Annualization of FY 2010 COLA	0	0	0	0	5	0	5
Domestic Inflation	0	0	0	0	116	0	116
FY 2011 American COLA	0	0	0	0	20	0	20
Total Built-in Changes	0	0	0	0	141	0	141
FY 2011 Current Services	0	0	0	0	7,954	28	7,982
FY 2011 Program Changes							
APEC 2011	0	0	0	0	38,220	0	38,220
Total Program Changes	0	0	0	0	38,220	0	38,220
FY 2011 Request	0	0	0	0	46,174	28	46,202

D&CP – OFFICE OF INTERNATIONAL CONFERENCES

Funds by Program Activity (\$ in thousands)

Office of International Conferences	FY 2009 Actual	FY 2010 Enacted	FY 2011 Request	Increase / Decrease
Domestic Administrative Support	5,682	7,841	46,202	38,361
Total	5,682	7,841	46,202	38,361

FY 2010 Request Program Activities

Office of International Conferences (OIC)	Positions			Funds (\$ in thousands)			
	American			Pos	Bureau		
	Domestic	Overseas	FSN	Total	Managed	Salaries	Funds Total
Domestic Administrative Support	0	0	0	0	46,174	28	46,202
Total	0	0	0	0	46,174	28	46,202

Funds by Object Class (\$ in thousands)

Office of International Conferences	FY 2009 Actual	FY 2010 Enacted	FY 2011 Request	Increase / Decrease
1100 Personnel Compensation	803	904	3,875	2,971
1200 Personnel Benefits	96	75	275	200
2100 Travel & Trans of Persons	2,891	3,875	4,375	500
2300 Rents, Comm & Utilities	835	500	20,500	20,000
2500 Other Services	955	1,514	4,938	3,424
2600 Supplies and Materials	60	350	5,350	5,000
4100 Grants, Subsidies & Contrb	42	0	0	0
9000 Other	0	623	6,889	6,266
9100 Unvouchered	0	623	0	(623)
Total	5,682	7,841	46,202	38,361