

The Embassy of the United States of America presents its compliments to the Ministry of Foreign Affairs of the Government of \_\_\_\_\_ and has the honor to propose that the two governments conclude a bilateral work agreement for dependents of members of diplomatic missions and consular posts assigned to official duty in each other's countries.

The Embassy of the United States of America proposes to the Government of \_\_\_\_\_ that, on a reciprocal basis, dependents of members of diplomatic missions and consular posts be authorized to be employed in the receiving state.

For the purpose of this agreement, a "dependent" is an individual of at least 16 years of age who has been issued a diplomatic visa and whose accreditation is accepted by the receiving state as a dependent member of the immediate family forming part of the household of a member of a diplomatic mission, including a diplomatic mission to an international organization, or of a consular post of the sending state.

Employment authorization shall be accorded to a dependent on the basis of his or her accreditation as a dependent of a member of a diplomatic mission or consular post. Renewals of employment authorization documents, if necessary, shall be granted on the same basis and in accordance with the same procedure described below for initial employment authorization.

To obtain employment authorization for a dependent of a member of a diplomatic mission or consular post of the Government of \_\_\_\_\_ in the United States, an official request shall be made by the Embassy of \_\_\_\_\_ to the Office of Foreign Missions in the Department of State.

For a dependent of a member of the Government of \_\_\_\_\_'s Mission to the United Nations seeking employment authorization, an official request shall be made by the Permanent Mission of \_\_\_\_\_ to the United Nations to the United States Mission to the United Nations. Upon verification that the person is a dependent of a member of a diplomatic mission or consular post of the Government of \_\_\_\_\_, and upon processing of the official request, which shall not exceed thirty days, the Government of the United States of America shall inform the \_\_\_\_\_ Embassy or Permanent Mission to the United Nations or the dependent that the dependent is authorized to be employed. Processing of the official request by the United States Government shall consist of the Department of State certifying to the U.S. Citizenship and Immigration Service (USCIS) that the individual is eligible for employment authorization under this agreement, and USCIS issuing the employment authorization documents.

In the case of a dependent of a member of a diplomatic mission or consular post of the Government of the United States of America who seeks employment in \_\_\_\_\_, an official request shall be made by the United States Embassy

in \_\_\_\_\_ to the Ministry of Foreign Affairs. Upon verification that the person is a dependent of a member of a diplomatic mission or consular post of the Government of the United States of America, and upon processing of the official request, which shall not exceed thirty days, the Government of \_\_\_\_\_ shall inform the United States Embassy or the dependent that the dependent is authorized to be employed. Processing of the official request by the Government of \_\_\_\_\_ shall consist of \_\_\_\_\_.

The Government of the United States of America and the Government of \_\_\_\_\_, or any of their respective political subdivisions, shall not charge any fee in connection with the issuance or renewal of employment authorization documents. Employment authorization shall be extended to a dependent without requiring evidence of an offer of employment in the receiving state.

The Government of the United States of America and the Government of \_\_\_\_\_ confirm that neither the Vienna Convention on Diplomatic Relations nor the Vienna Convention on Consular Relations provides dependents with either civil or administrative immunity in an action relating to any professional or commercial activity, including employment authorized pursuant to this Agreement. However, dependents retain all other privileges and immunities to

which they are entitled under applicable treaties. Further, to the extent consistent with other international agreements, dependents are responsible for payment of income and social security taxes on any remuneration received as a result of employment in the receiving state.

The Embassy, on behalf of the Government of the United States of America, further proposes that, if the foregoing provisions are acceptable to the Government of \_\_\_\_\_, this note and the Government of \_\_\_\_\_'s written reply concurring therein shall constitute an Agreement between our two governments which shall enter into force on the date of that reply note and shall remain in force until ninety days after the date of the written notification from either government to the other of its intention to terminate this agreement.

The Embassy of the United States of America avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Government of \_\_\_\_\_ the assurances of its highest consideration.

Embassy of the United States of America,

\_\_\_\_\_, (DATE).