



United States Department of State

*Office of Foreign Missions  
Washington, D.C. 20520*

## **NOTICE**

### **Diplomatic & Consular Hotel Tax Exemption in the U.S. Virgin Islands**

The attached announcement from the Government of the Virgin Islands of the United States outlines how to secure hotel tax exemption. Foreign missions and their members with a valid diplomatic tax exemption card may be exempt from hotel room tax under federal law.

The Office of Foreign Missions strongly recommends that travelers notify hotels of their tax-exempt status in advance of their stay. If a hotel wishes to verify the eligibility for a tax exemption the vendor can use the Department's online tax card verification system at <https://ofmapps.state.gov/tecv/>.

Please contact the Office of Foreign Missions at 202-895-3500 ext. 2 or [OFMTaxCustoms@state.gov](mailto:OFMTaxCustoms@state.gov) with questions or concerns. Missions located outside the Washington, DC area can contact their nearest OFM regional office.



**GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES**  
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**VIRGIN ISLANDS BUREAU OF INTERNAL REVENUE**



6115 Estate Smith Bay – Suite 225  
St. Thomas VI 00802  
Phone: (340) 715-1040  
Fax: (340) 774-2672

4008 Estate Diamond Plot 7 B  
Christiansted VI 00820-4421  
Phone: (340) 773-1040  
Fax: (340) 773-1006

February 5, 2014

TO WHOM IT MAY CONCERN:

Re: Hotel Room Tax Exemption Guidelines

This is in response to your request for clarification for the exemptions available from the hotel room tax. Pursuant to federal law, there is an exemption from the hotel room tax for any person with a diplomatic status. This taxpayer may present his diplomatic exemption card to the hotel to obtain exemption from the hotel room tax.

You may contact Tamarah Parson-Small, Esq. at (340) 714-9312 if you have any questions regarding this exemption.