



**U.S. DEPARTMENT OF STATE  
VIRTUAL FELLOWS PROGRAM  
PROJECT DESCRIPTION – INL/CAP**



This project seeks a Virtual Fellow to serve with the **Office of Criminal Justice Assistance and Partnership, Bureau of International Narcotics and Law Enforcement Affairs (INL/CAP)** as a **Consultant on International Criminal Justice Statistics**.

**Fellow Location:** The Fellow will serve virtually and will not be physically located at the Department of State.

**Project Name:** International Criminal Justice Statistics Program.

**Project Description:** The Virtual Fellow would provide INL/CAP with a key opportunity to utilize the broad range of expertise available to the Department. The office works primarily on developing domestic law enforcement and criminal justice partnerships to support INL's foreign assistance mandate. In addition, CAP houses criminal justice subject matter experts who assist INL programs in a broad range of countries to develop projects that are more effective at their goals and more efficient in the expenditure of taxpayer funds. As a result of this function, CAP receives requests related to criminal justice statistics and crime statistics in the U.S. and more broadly for INL partner countries. The VFP is an ideal method to engage with the many talented U.S.-based criminal justice statisticians and experts who could help CAP in assisting INL programs and partner countries to develop valid and effective criminal justice statistical measures. The outsized effect of this assistance would be to have more valid and reliable measures for INL partner countries and therefore more effective INL and State Department programs.

**Program Requirements:** The precepts of the Virtual Fellows Program call for Fellows to have a high degree of administrative, professional, or technical knowledge/experience and a minimum of five years of professional experience that is directly applicable to the assigned task.

**Project-specific Knowledge, Skills, or Abilities:**

- Advanced degree in statistics, criminology, criminal justice or sociology, or related field and demonstrated knowledge of the requirements listed above;
- Experience in international criminal justice issues or a demonstrated excellence in criminal justice statistical analysis and measurement development that can be shown to be applicable to international settings;
- Time to consult on an ad-hoc basis. We do not expect assistance of the Virtual Fellow on a week-by-week basis, but CAP may require a substantial time investment when specific requests for assistance are received.

**Additionally, INL/CAP will require a Virtual Fellow who:**

- Is knowledgeable in the development of crime statistics in the U.S. at the federal, state and local levels, understanding the multiplicity of issues involved in statistics at these levels of analysis;
- Will understand the limitations and uses of crime statistics for the development of criminal justice policy. (We understand this will likely be based on knowledge from an understanding of U.S. criminal justice statistics, but would expect the Fellow to be able to apply that knowledge to the development of criminal justice statistical data for INL partner countries.);
- Will be knowledgeable in a wide array of criminal justice statistics to include statistical data focusing on policing, corrections and broader justice statistics;
- Will be able to consult on the development of criminal justice statistics for a broad range of countries, ranging from those with already robust statistical measures to those that may only just be developing measures.

**Clearance:** The Fellow must be a U.S. citizen and must receive a Public Trust determination prior to starting his/her service. The Virtual Fellows Program staff will work with the accepted candidate to obtain the Public Trust determination. (Note: A candidate is NOT required to have a Public Trust determination prior to applying for this project.)

**Remuneration:** The Virtual Fellow will be appointed to the federal civil service as an intermittent, unpaid consultant. The Department assumes no responsibility for providing any salary or benefits to the Fellow in connection with his/her participation in the Program.