



United States Department of State

*Office of Foreign Missions
Washington, D.C. 20520*

February 10, 2016

NOTICE

New Date for Emergency Management Seminar: March 10, 2016

The Office of Foreign Mission (OFM) cordially invites all Washington, D.C.-based foreign missions to its 4th Annual Emergency Management Seminar. Officials from the Federal Emergency Management Agency (FEMA), Red Cross, the Department's Bureau of Consular Affairs, and others will present. (This event was rescheduled after the weather-related cancellation of the January 22 seminar.)

OFM invites each foreign mission to send up to two representatives to attend this event. The mission may decide who is most appropriate to attend this seminar; suggestions include: the deputy chief of mission, consul general, administrative officer, or whoever is in charge of emergency management for the mission.

The seminar will be held at the Department's Harry S. Truman Building in the Loy Henderson Auditorium. Please enter at the Department's main entrance on C Street and register at the table to the right of the main reception desk. Please arrive at least 15-30 minutes early to allow for enough time for registration.

To register, please complete the Registration Form on the following page, which may be filled out electronically, and email it to OFM-Rsvp@state.gov. **Please register no later than March 3, 2016.** If you have questions about this seminar, please call OFM at (202) 647-3417 or email OFM-Rsvp@state.gov. We look forward to your participation. Thank you.

WHEN: Thursday, March 10, 2016
1:30 PM to 4:30 PM

WHERE: U.S. Department of State (Harry S. Truman Building)
2201 C Street, NW (use the entrance at 23rd St.)
Washington, DC 20520

OFM Emergency Management Seminar Participant Registration Form

To expedite entry to the Department of State, please provide the information requested below. Once completed, please email this page to OFM-Rsvp@state.gov or fax it to (202) 736-4145. **Please send the form no later than March 3, 2016.** If you have questions about this seminar, please call OFM at (202) 647-3417 or email at OFM-Rsvp@state.gov. We look forward to your participation. Thank you.

Each foreign mission may send up to two (2) representatives to this seminar. Guests must physically present the same type of identification listed below at registration. This identification must also bear the individual's photograph.

Participant 1:

Mission/Organization _____

Name _____ Country of Citizenship _____

Date of Birth _____ Identification Card Number _____

Phone Number _____ Email: _____

Type of Identification Card – Please select one of the following:

- U.S. Department of State issued Personal Identification Card
- U.S. Department of State issued Drivers License
- Drivers License not issued by the Department of State – State of Issuance _____

Participant 2:

Mission/Organization _____

Name _____ Country of Citizenship _____

Date of Birth _____ Identification Card Number _____

Phone Number _____ Email: _____

Type of Identification Card – Please select one of the following:

- U.S. Department of State issued Personal Identification Card
 - U.S. Department of State issued Drivers License
 - Drivers License not issued by the Department of State – State of Issuance _____
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