

Volume 67, Number 88

Tuesday, May 7, 2002

Public Notice 4010; Page 30753

**Privacy Act; System of Records:
Board of Appellate Review Records.**

SECURITY CLASSIFICATION:

Unclassified.

SYSTEM LOCATION:

Department of State; 2201 C Street,
NW; Washington, DC 20520.

**CATEGORIES OF INDIVIDUALS
COVERED BY THE
SYSTEM:**

Individuals whose appeal in cases involving
loss of nationality or the revocation of a
passport was decided by the Board of
Appellate Review (Board).

**CATEGORIES OF RECORDS IN THE
SYSTEM:**

Correspondence between the appellant or
his/her attorney and the Department, the
appellant's passport file*, and copies of
decisions rendered by the Board of
Appellate Review. * These records are only
held in the Board of Appellate Review
Records, STATE-02, for the duration of the
review after which they are returned to
Passport Records, STATE-26.

**AUTHORITY FOR MAINTENANCE
OF THE SYSTEM:**

22 CFR part 7 (Board of Appellate
Review); 22 CFR part 50 (Nationality
Procedures); 22 CFR part 51 (Passports).

PURPOSE(S):

The information collected and maintained
records the actions of the Board of Appellate
review which directly affects the citizenship
and passports of those who appeal
Department of State determinations.

**ROUTINE USES OF RECORDS
MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES
OF USERS AND
PURPOSES OF SUCH USES:**

The information in this system is primarily
used:

- By the Board to review individual cases
under appeal involving loss of
U.S. citizenship and revocation of U.S.
passport cases;
- By the Board for its value as a body of
precedents and as an analysis of relevant law
and regulations;
- By the Department of Justice when seeking
assistance in determining the citizenship
status and passport eligibility of an
individual; and
- By attorneys representing the individual.

Also see the "Routine Uses"

Paragraph of the Prefatory Statement
published in the Federal Register and on our
web site at www.foia.state.gov.

**POLICIES AND PRACTICES FOR
STORING, RETRIEVING,
ACCESSING, RETAINING AND
DISPOSING OF RECORDS IN THE
SYSTEM:**

STORAGE:

Electronic media, hard copy.

RETRIEVABILITY:

Individual name.

SAFEGUARDS:

All employees of the Department of
State have undergone a thorough
background security investigation.

Access to the Department and its annexes is
controlled by security guards and admission
is limited to those individuals possessing a
valid identification card or individuals under
proper escort. All records containing
personal information are maintained in
secured file cabinets or in restricted areas,
access to which is limited to authorized
personnel. Access to computerized files is
password protected and under the direct
supervision of the system manager. The
system manager has the capability of
printing audit trails of access from the
computer media, thereby permitting regular
and ad hoc monitoring of computer usage.

RETENTION AND DISPOSAL:

These records will be maintained until they become inactive, at which time they will be retired or destroyed in accordance with published records schedules of the Department of State and as approved by the National Archives and Records Administration. More specific information may be obtained by writing to the Director; Office of IRM Programs and Services; SA-2; Department of State; 515 22nd Street, NW; Washington, DC 20522-6001.

SYSTEM MANAGER(S) AND ADDRESS:

Executive Director; Office of the Legal Adviser; Department of State; 2201 C Street, NW; Washington, DC 20520.

NOTIFICATION PROCEDURE:

Individuals who have reason to believe that the Board of Appellate Review might have records pertaining to themselves should write to the Director; Office of IRM Programs and Services; SA-2; Department of State; 515 22nd Street, NW; Washington, DC 20522-6001. The individual must specify that he/she wishes the Board of Appellate Review Records to be checked. At a minimum, the individual should include: name; date and place of birth; current mailing address and zip code; signature; a brief description of the circumstances that caused the creation of the record and the approximate dates which give the individual cause to believe that the Board of Appellate Review has records about him/her; and preferably his/her social security number.

RECORD ACCESS AND AMENDMENT PROCEDURES:

Individuals who wish to gain access to or amend records pertaining to themselves should write to the Director; Office of IRM Programs and Services (address above).

RECORD SOURCE CATEGORIES:

These records contain information obtained primarily from the individual who is the

subject of these records and from his/her passport records.

SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

Pursuant to 5 U.S.C. 552a (k)(1) and (k)(2) records in this system of records may be exempted from 5 U.S.C. 552a(c)(3), (d),