

**CHARTER OF THE  
UNITED STATES  
INTERNATIONAL DIGITAL ECONOMY AND  
TELECOMMUNICATION ADVISORY COMMITTEE**

**1. Committee's Official Designation**

The official designation shall be the United States International Digital Economy and Telecommunication Advisory Committee (hereinafter "IDET").

**2. Authority**

The IDET is established under the general authority of the Secretary of State and the Department of State as set forth in Title 22, sections 2656 and 2707, of the United States Code (U.S.C.), and the Federal Advisory Committee Act ("FACA"), 5 U.S.C. Appendix. The approval of this Charter by the Under Secretary of State for Management under delegated authority constitutes the determination by the Secretary of State that the renewal of the charter is in the public interest and essential to the conduct of the business of the Department of State.

**3. Objectives and Scope of Activities**

The purpose of IDET is to advise the Department of State with respect to, and provide strategic planning recommendations on, digital economy, digital connectivity, economic aspects of emerging digital technologies, telecommunications, and communication and information policy matters, including those related to the U.S. participation in the work of the International Telecommunication Union (ITU), the Organization of American States Inter-American Telecommunication Commission (CITEL), the Organization for Economic Cooperation and Development (OECD), the Asia Pacific Economic Cooperation (APEC) Forum Telecommunications and Information Working Group, the Group of Seven (G7), the Group of Twenty (G20) Digital Economy Task Force, and relevant standards setting bodies.

The IDET supports the Secretary of State in carrying out duties arising from the Constitution, Convention and Administrative Regulations of the International Telecommunication Union (Geneva, 1992), as amended; the Statute of the Inter-American Telecommunication Commission (Managua, 1993); the Convention on the Organization for Economic Cooperation and Development (Paris, 1960); the Asia Pacific Economic Cooperation Telecommunications and Information Working Group; and the foundation documents of other international bodies addressing communications and information policy issues, including as they relate to digital economy issues.

The functions of the IDET and any subcommittees will be solely advisory, and each shall endeavor to reach recommendations on the basis of consensus. Any final decisions based upon the work of the IDET shall be made by appropriate officers of the United States Government.

#### **4. Description of Duties**

The IDET will provide advice to the Department on policy matters relevant to formulation of U.S. strategies, policies, positions, and proposals to international bodies and engagements addressing digital economy, digital connectivity, economic aspects of emerging digital technologies, telecommunications, and communication and information policy matters. The IDET will provide advice on other related matters, as requested.

#### **5. Agency or Official to Whom the Committee Reports**

The IDET shall report to the Deputy Assistant Secretary of State for International Communications and Information Policy. The IDET will, as appropriate, maintain contacts with other domestic and international bodies having related interests.

#### **6. Support**

Support functions for the operation of the IDET shall be supplied by funds available to the Secretary of State.

#### **7. Estimated Annual Operating Costs and Staff Years**

1. All funding necessary for the organization and operation of the IDET and any subcommittees shall be supplied by the Department of State.
2. Members of the IDET will serve at the expense of their respective organizations.
3. The estimated annual staff time to support IDET is 0.2 FTE for the State Department. The estimated operating cost to the Department of the IDET for its two-year term is \$70,980, including estimated transportation costs of \$1000.

#### **8. Designated Federal Officer**

The Deputy Assistant Secretary of State for International Communications and Information Policy shall appoint a full-time or permanent part-time federal employee to serve as the Designated Federal Officer (DFO). Alternate DFOs may also be appointed. The DFO or alternate DFO will approve or call all of the committee's meetings and the meeting of any subcommittees; prepare and approve all meeting agendas, attend all committee meetings or any subcommittee meetings, adjourn any meeting when the DFO or alternate DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Deputy Assistant Secretary of State for International Communications and Information Policy.

#### **9. Estimated Number and Frequency of Meetings**

The IDET will meet at such times and places and by such means as are required to fulfill IDET objectives. It is anticipated that the IDET will meet at least three times per year in the Washington, D.C., area with provision for remote participation. Any subcommittees will meet as appropriate for their assigned responsibilities.

#### **10. Duration**

There is a continuing need for the advice offered by this IDET. The Department will periodically review this need.

#### **11. Termination**

In accordance with the FACA, the IDET will terminate two years from the

date that this Charter is filed unless the Charter is formally renewed in accordance with the applicable regulations.

## **12. Membership and Designation**

### **A. Officers.**

1. The IDET shall have a Chair and other such positions as the Deputy Assistant Secretary of State for International Communications and Information Policy shall determine. Chairs of subcommittees established by the Deputy Assistant Secretary of State for International Communications and Information Policy shall be appointed by the IDET Chair.
2. The Chair of the IDET will be the Director, Office of Multilateral Affairs, International Communications and Information Policy (CIP) Directorate, of the Bureau of Economic and Business Affairs.

### **B. Membership.**

1. Members of the IDET shall be individuals who are U.S. citizens or legal permanent residents of the United States.
2. There shall be no fewer than 20 members appointed to the IDET by the Deputy Assistant Secretary of State for International Communications and Information Policy. To ensure diversity in advice, IDET membership will include not more than one representative from any U.S. organization so long as the threshold of no fewer than 20 members is met.
3. The Deputy Assistant Secretary of State for International Communications and Information Policy may remove any member for any reason.
4. Membership of the IDET will include representatives of interested government agencies, who will be ex officio members; representatives of U.S. organizations, including associations and scientific or industrial organizations that are engaged in the study of telecommunications or in the design or manufacture of equipment

intended for telecommunication services; civil society; academia; and organizations, institutions, or entities with specific interests in digital economy, digital connectivity, economic aspects of emerging digital technologies, and communications and information policy matters. Together, the membership will represent a balance of interests and diverse viewpoints and have substantial expertise addressing these policy issues, participating in U.S. preparatory activities for conferences and meetings of international organizations, and serving on U.S. delegations.

5. The membership of subcommittees shall not be limited to a prescribed number, and there may be more than one member from one agency or organization designated for a subcommittee.
6. Terms run concurrently with the two-year charter period. There is no term limit and members may be reappointed.

### **13. Subcommittees**

The IDET may establish subcommittees to provide advice to the IDET on strategic planning and other communication and information policy issues, as appropriate. Such subcommittees shall provide advice only to the IDET, and shall not provide advice directly to the Department.

### **14. Recordkeeping**

The chair of the IDET will appoint a record keeper. The records of the IDET shall consist of all papers and documents pertinent to its establishment and activities, including its Charter, agenda, and determinations for closed meetings, minutes, reports, and all documents related to its proceedings, including those of any subcommittees. The records shall be handled in accordance with General Records Schedule 6.2. These records shall be available for public inspection and copying to the extent required by the Freedom of Information Act, 5 U.S.C. § 552.

NOW, THEREBY, this Charter shall be considered approved by the Department of State as of this date and shall be considered filed as of the date when copies have been provided to the appropriate standing committees of the Senate and the House of Representatives having legislative jurisdiction for the Department of State and to the Library of Congress pursuant to the provisions of the Federal Advisory Committee Act.

Approved: *Brian Bulatao*

Brian Bulatao  
Under Secretary of State for Management  
United States Department of State

JUN 3 0 2020

Date: \_\_\_\_\_

Filing date: JUN 3 0 2020