U.S. Department of State

REQUEST FOR CUSTOMS CLEARANCE OF MERCHANDISE

OMB Approval No. 1405-0105
Expires: 05-31-2021
Estimated burden: 15 Minutes
See Page 7

To the Secretary of State - Attention: Office of Foreign Missions

It is requested that the necessary arrangements be made for the appropriate authorities to admit free of duty the merchandise described below. This merchandise is intended for the personal and/or official use of the person(s) or foreign government noted based on reciprocity or, for representatives of international organizations, or others herein designated, based on privileges under the authority specified on the form.

Name of Embassy, Legation, or International Organization *(Includes U.N.)*	Port of Clearance

Consignee

Name *(First, Middle, Last)* _____ _____ _____

Title _____

Purpose	Enter PID _____ or If Newly Assigned Check Here ☐
☐ Official *(Explain Below)* ☐ Personal ☐ Official and Personal	

Carrier/Supplier	Customs Entry or Manifest Number	Air Waybill or Bill of Lading Number
	Total Weight lbs. or kg.	Mail Entry Number

Description of Merchandise - Including warehouse or Catalogue Number *(if withdrawn from a customs bonded warehouse or foreign trade zone)*.
If vehicle, include Vehicle Identification Number, Make, Model, and Year.

Signature of Authorized Representative of International Organization *(Includes U.N.)*	Date *(mm-dd-yyyy)*

Embassy or Consulate Seal and Authorization	U.S. Department of State Approval	USUN	U.S. Customs Authorization
Date *(mm-dd-yyyy)*	Free Entry Requested		

U.S. Department of State

REQUEST FOR CUSTOMS CLEARANCE OF MERCHANDISE

OMB Approval No. 1405-0105
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PRIVACY ACT STATEMENT

AUTHORITIES: The information is sought pursuant to Vienna Convention on Diplomatic Relations of 1961; Vienna Convention on Consular Relations of 1963; Diplomatic Relations Act (22 U.S.C. 254a-e); International Organizations Immunities Act (22 U.S.C. 288e (a)); Foreign Missions Act of 1982 (22 U.S.C. 4301-4316) as amended.

PURPOSE: The information solicited on this form will be used to adjudicate requests for customs clearance of merchandise.

ROUTINE USES: The information provided on this form may be provided to other federal agencies for law enforcement, administrative or other statutorily authorized purposes as covered under STATE 36, Security Records. This information also may be provided to the employing foreign government or international organization.

DISCLOSURE: Providing this information is voluntary; Failure to provide the information requested on this form may result in denial of customs clearance of merchandise.

PAPERWORK REDUCTION ACT STATEMENT

*Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: M/OFM, 3507 International Place NW, Washington, DC 20008.