

21-2029

The Secretary of State presents his compliments to Their Excellencies and Messieurs and Mesdames the Chiefs of Mission and has the honor to request assistance in verifying the accuracy of the Department's records concerning the location and use of real property in the United States that is owned, leased, or used by foreign governments. This information was last requested by the Department in note No. 15-325, dated April 23, 2015.

The Chiefs of Missions are requested to provide the Department with the following information for each property that is owned, leased, or used by their governments for official purposes, to include the chancery and annexes, consulates and annexes, miscellaneous foreign government offices, missions to international organizations, staff residences, ambassador's residences, head of consular post residence, or other locations:

- **The current use of the property** (chancery, chancery annex, consulate, consular annex, miscellaneous foreign government offices (MFGO), missions to international organizations, staff residences, Ambassador's residence, head of consular post residence, and other);

- **The full address of each property** (including the number of the unit, suite, apartment, floor, or lot as appropriate);
- **The acquisition type for each property** (owned, leased, or other);
- **The acquisition date for each property** (if leased, please provide the lease start and end dates);
- **The occupant of each property** (embassy, section name such as Cultural Section, individual's name, etc.);
- **A confirmation regarding the commercial use of each property**
(selecting one of these two options):

1. No part of this property is or will be used for commercial purposes; or
2. A portion, or all, of this property is or will be used for commercial purposes, and the Mission understands that areas used for commercial purposes are not inviolable and may not be eligible for property tax exemption. The total square footage of the property is _____, and the square footage of the portion used for commercial purposes is _____.

Foreign missions are encouraged to share any additional information concerning their properties in the United States.

Enclosed is a template Missions may refer to for guidance on submission of the requested property information.

The failure of a Mission to comply with this request could jeopardize the diplomatic or consular status of the properties, in addition to the tax exemption status that is currently extended to properties owned by its government, used for such purposes.

Foreign missions are requested to send responses to the Department's Office of Foreign Missions (OFM) at OFMProperty@state.gov by **December 17, 2021**.

Inquiries may be directed to OFM at OFMProperty@state.gov regarding this request.

Enclosure:

As stated.

Department of State,

Washington, November 16, 2021.

A handwritten signature in black ink, appearing to be the initials 'JML', is written over the date.

TEMPLATE

USE	ADDRESS	ACQUISITION TYPE	ACQUISITION DATE	OCCUPANT	ANY PORTION USED FOR COMMERCIAL USE? (Y/N)	COMMENTS
CHANCERY	123 MAIN ST, NW WASHINGTON, DC 20008	OWN	5/5/1980	1. EMBASSY 2. EDUCATION OFFICE	N	
CHANCERY ANNEX	62 LINCOLN LN, NW WASHINGTON, DC 20520	LEASED	7/15/2021 - 7/14/2031	CULTURAL OFFICE	N	
AMBASSADOR'S RESIDENCE	2 MASSACHUSETTS AVE, NW WASHINGTON, DC 20008	PERSONALLY OWN	1/1/2021		N	
CONSULATE GENERAL	1111 HOLLYWOOD BLVD LOS ANGELES, CA 90025	OWN	11/1/1970	FLOORS 2-4: CONSULATE	Y	5 FLOOR BUILDING (TOTAL SQ. FT - 7500) FLOOR 1 - LEASED TO COFFEE SHOP (500 SQ. FT) FLOOR 5 - LEASED TO COMPANY X (1500 SQ. FT)
CONSULAR ANNEX	400 N MIAMI AVE SAN FRANCISCO, CA 94111	LEASED	4/5/2018 - 4/5/2023		N	
CG RESIDENCE	40 SUNSET RD CHICAGO, IL 60012	PERSONALLY LEASED	2/15/2020 - 2/14/2023	JANE DOE (PID: 1234-5678)	N	
STAFF RESIDENCE	5 WASHINGTON CIR FAIRFAX, VA 23411	LEASED	10/1/2021 - 9/30/2022	JOHN SMITH (PID: 9876-5432)	N	
OAS MISSION	5923 VIRGINIA LN, SW UNIT 506 WASHINGTON, DC 20008	LEASED	7/20/1995 - 7/20/2030		N	