



United States Department of State

Washington, D.C. 20520

December 5, 2022

NOTICE

2022 Periodic Elevator Inspections and Category 1 Tests

The Department of State wishes to share with foreign missions located within the City of New York a reminder from the New York City Department of Building (DOB) all buildings within New York City are to have both a Category 1 test and a periodic inspection of elevators completed by December 31, 2022.

It is the Department's expectation that all foreign missions are in substantial compliance with local building codes and regulations, and as such, are informed that the Category 1 test report must be filed with DOB within 21 days from the date of the test, and the periodic inspection report must be filed within 14 days after the date of the inspection. An elevator agency retained by the foreign mission files the test and inspection reports in DOB NOW: Safety. Owners are subject to civil penalties of \$1000 per elevator for non-compliance (see 1 RCNY §103-02).

For more information, visit please DOB's Elevator page or submit an inquiry at www.nyc.gov/dobhelp. If you or your building management have already filed your Category 1 test and periodic inspection reports for 2022, this reminder may be disregarded.