



United States Department of State

Washington, D.C. 20520

March 21, 2023

**OFFICE OF FOREIGN MISSIONS
POLICY NOTICE**

Driver's License Testing Infractions

Required Written Exam with Proctor360

Eligible foreign missions were previously informed that the Department's Office of Foreign Missions (OFM) would administer driver's license knowledge examinations. The exam is virtually proctored via Proctor-360 for those mission members and their dependents who are required to pass only a knowledge exam prior to gaining a Department-issued driver's license. OFM further wishes to inform the missions of a new policy when an infraction is reported to OFM by Proctor360.

As a reminder, individuals:

- Must be alone and may not receive aid (including translation assistance) from another person while testing.
- May not aid or communicate with another person while testing.
- May not attempt to gain questions or answers before the exam.
- May not provide another person with questions or answers from the exam.
- May not use another electronic device, such as a phone, tablet, or laptop, during the exam.
- May not use materials such as study guides, practice exams, etc. while testing.

Violating any of these policies is considered an infraction.

Infraction Policy

Effective March 21, 2023, infractions may incur the following consequences:

- First infraction - may not retake the exam for 60 days from the date of first infraction.
- Second infraction - may not retake the exam for 90 days from the date of second infraction.
- Third infraction - may be considered unsuitable for a Department-issued driver's license, and therefore not permitted to drive in the United States.

Foreign missions are reminded their eligible mission members and their dependents may not drive in the United States without a Department-issued driver's license.

Should an unlicensed individual be found driving in the United States after incurring an infraction, the Department may consider more serious consequences, such as withholding the privilege to drive in the United States or requiring departure from the United States.

Questions may be sent to OFM-Policy@state.gov.