



**United States Department of State**

*Washington, D.C. 20520*

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## **NOTICE**

### **Driver's License Written Exam Fees**

The Department's Office of Foreign Missions (OFM) wishes to provide information regarding the changes to the process of scheduling and attending written exams for driver's licenses.

Effective immediately, mission members and their dependents who schedule a written exam via Proctor360 but do not attend the exam are assessed a \$50.00 no attendance fee. The fee will be assessed per missed exam.

All payments associated with the written exam fee must be paid via Pay.gov. OFM will send an email from Pay.gov with the invoice and a link that requires submission of payment. The payment process will require the user to provide the Pay.gov access code included in the invoice. Payment is expected within 30 days of receipt of the Pay.gov invoice. For more information, please refer to the invoice payment process outlined in Circular Note No. 22-2555, dated November 25, 2022. Please do not submit an eGov transaction for a new driver's license if the payment for the missed exam has not been received by OFM. OFM reserves the right to suspend the privilege to drive if the payment is not received within 30 days of receipt of the invoice. Furthermore, as a reminder, that operating a motor vehicle in the United States is not a right, but a privilege that may be suspended or withdrawn in cases of abuse.

Missions are reminded that exams are provided for those mission members and their dependents who are only required to pass a written exam prior to obtaining a Department-issued driver's license through OFM. Eligible mission members and dependents who are required to take a road

exam must still take the vision, written, and road exams at a local DMV and provide testing results to OFM.

Missions may direct questions regarding this policy to [OFM-Policy@state.gov](mailto:OFM-Policy@state.gov).